

22. Selection Criteria

Iowa Code Section 47.5 requires that when competitive bidding procedures are used, the purchase of goods or services shall be made from the lowest responsible bidder which meets the specifications or description of the services needed. Proposals will be evaluated based on the most competitive offer considering quality of products and services offered, cost, responsiveness to the RFP requirements and the Vendors' ability to understand and meet the needs of Woodbury County. The major criteria that will be used to evaluate proposals will include, but are not limited to, the following:

- Overall suitability of the equipment, software and services to the needs of Woodbury County.
- Ease of software to create election databases and design ballots.
- Current ability of software. Emphasis will be placed on the software's ability to generate reports sufficient to confirm correct database setup.
- Also important is the software's ability to report election results in multiple formats, including providing results while they are being entered.
- Future ability to customize software.
- Creativity shown for payment and financing options (lease with Vendor retaining ownership, lease-to-own, purchase with payment plan, etc.).
- Overall cost of proposal.
- Product service plan and cost.
- The central count mechanism provided for tabulation of absentee ballots.
- Adaptability of accessible voting device to satellite voting and vote center environments.
- Capability to capture write-in images.
- Creativity shown for the continued use of carts that Woodbury County owns and uses to transport current voting equipment.
- Vendor's commitment and experience in successfully supporting election operations for other jurisdictions.
- Value-added proposals.
- Process for providing election night returns as results are entered.
- Exportability of election results.

These factors will be weighed in any manner deemed appropriate to select a proposal that is in the best interest of Woodbury County.

Woodbury County may interview some or all the Vendors to determine each Vendor's

commitment to the proposed relationship and the quality of services offered. However, Woodbury County reserves the right to enter into a contract without further evaluation. Therefore, it is important that proposals be as complete as possible.

Woodbury County reserves the right to accept a proposal other than the lowest priced proposal or to reject, in whole or in part, any or all proposals for any reason.